

CEA AGENDA

Meeting Date:	Wednesday, May 19, 2021	Time:	3:00 PM – 5:00 PM	Loc:	Zoom Remote Conferencing
Meeting Adjourned:	5:00 PM	Notes:	Guest Christine Cummings to present the PLO assessment project.		

→ ATTENDANCE				
X Toni Albertson		X Chris Benoe	X Steve Burgoon	X JP Morgan
X Monico Orozco	X Jay Perez	X Hector Rivas	X Jason Shiff	X Cuyler Smith
X Sunil Thankamushy	X Terah Williams	X Christine Cummings	<input type="checkbox"/>	<input type="checkbox"/>

→ PREVIOUS MINUTES	
Approval:	Minutes of April 21, 2021, previously approved via email.

→ ACTION ITEMS	
Department	Department Chair elections: Steve Burgoon was elected
Department	Equipment prioritization: Prioritization completed.
Department	Schedule Department Meeting dates for Fall 2021 and Spring 2022 (five per semester): 8/25/2021, 9/15/2021, 9/29/2021, 10/20/2021, 11/17/2021, 2/23/2022, 3/15/2022, 3/30/2022, 4/20/2022, 5/18/2022.

→ CURRICULUM	
Photo	<p>New Certificate: Social Media Content Creator – Level I</p> <p>New Certificate: Social Media Content Creator – Level II</p> <p>New AS Degree: Social Media Content Creator</p> <p>New Course: PHOT 60 Advanced Photography & Social Media Marketing (Level II Certificate)</p> <p>New Course: PHOT 27 Advanced Video Shooting and Editing (AS Degree)</p> <p>(See attached doc <i>Social Media Content Creator</i>)</p> <p>APPROVED.</p>
Film & TV	<p>New Certificate: Post Production for Film and Television</p> <p>New Certificate: Screenwriting for Film and Television</p> <p>Modified Certificate: Video Engineering</p> <p>New Course: R-TV 18A (formerly R-TV18) Story Craft (Screenwriting Certificate)</p> <p>Modified Course: R-TV 18B Intro. to Screenwriting (Screenwriting Certificate)</p> <p>New Course: R-TV 18C Intermediate Screenwriting (Screenwriting Certificate)</p> <p>New Course: R-TV 18D Advance Screenwriting (Screenwriting Certificate)</p> <p>New Course: R-TV 16 Film Adaptation Advance Screenwriting (Screenwriting Certificate)</p> <p>New Course: R-TV 50 Business of Screenwriting (Screenwriting Certificate)</p> <p>New Course: R-TV 18D Advance Screenwriting (Screenwriting Certificate)</p> <p>Modified Course: R-TV 41A Beginning Video Engineering (Video Engineering Certificate)</p> <p>New Course: R-TV 41B Advanced Video Engineering (Video Engineering Certificate)</p> <p>New Course: R-TV 42 Assistant Editing for Film and Television (Post Production for Film and Television Certificate)</p> <p>APPROVED.</p>

Animation	<p>New Course: ANIM 190 Specialized Studio-Animation Studies (AS Degree – recommended, Junior Game Designer-Foundation certificate – recommended)</p> <p>Modified Course: ANIM 151 Game Art Development (Removing ANIM 131 Intro to Game Design pre-requisite. Adding ANIM 130 Intro to 3D Modeling pre-requisite)</p> <p>Modified Course: ANIM 146 Intermediate 3D Animation (Removing ANIM 130 Intro to 3D Modeling pre-requisite. Adding ANIM 140 Intro to 3D Animation pre-requisite)</p> <p>Modified AS Degree: Adding ANIM 190 Specialized Studio-Animation Studies – (recommended)</p> <p>Modified Certificate: Junior Game Designer-Introduction (Adding ANIM 175 Digital Animation – required)</p> <p>Modified Certificate: Junior Game Designer-Foundation (Adding ANIM 116 Character Development – required)</p> <p>Modified Certificate: Junior Game Designer-Foundation (Adding ANIM 132 Intermediate 3D Modeling – required)</p> <p>Modified Certificate: Junior Game Designer-Foundation (Adding ANIM 190 Specialized Studio-Animation Studies – recommended)</p> <p>APPROVED.</p>
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→ DISCUSSIONS & PRESENTATIONS	
Christine Cummings	<p>Presentation on the Program Learning Outcomes (PLO) Assessment Project. Christine is our PLO Liaison, and her function is to inform you about the Program Learning Outcomes Assessment process, to help train the members of your team who will be working on the project, guide them through the process, and report your progress to the Arts Division and Outcomes Committee.</p> <p>ACTION ITEM: Identify faculty from each program who will be responsible, receive training, and execute process.</p>
Attendance Grading	The Department Chair contacted the Faculty Association and Senate regarding the issue of grading on attendance. Both presidents report there is no policy restricting grading on attendance. Senate President, Chisa Uyeki recommends that attendance grading fall within 5-15% of the total points in the course.
Terah Williams	Personal Protective Equipment (PPE) for CEA. Terah discussed storage and distribution of PPE.
ACUE	The ACUE Course prepares college faculty to use the evidence-based techniques shown to help students succeed and leads to a nationally recognized Certificate in Effective College Instruction endorsed by the American Council on Education (ACE). This course is approved for 54 hours towards Professional Growth Increment (PGI) and Professional Growth Hourly (PGH) for Part-Time Faculty. (see email from Lisa Amos to all faculty on 5/19)

→ REPORTS	
FA	Chris Benoe: Voting coming up. Need faculty's personal email. Ongoing negotiations. FA happy with the progress.
Senate	Cuyler Smith: Hacking issue with class registration. In person commencement we are requested to attend but it is voluntary. SPOT recertification every four years.
A & G	
GD	
Illustration	
Journalism	
Photo	
Radio	Radio hiring committee in process. Interviews tomorrow.
TV & Film	

→ INFORMATION AND ANNOUNCEMENTS	
Adjunct Evaluations	The Department Chair thanks all the faculty for completing the adjunct evaluations on time. This was the first time for CEA.
Future Meetings	8/25/2021, 9/15/2021, 9/29/2021, 10/20/2021, 11/17/2021, 2/23/2022, 3/15/2022, 3/30/2022, 4/20/2022, 5/18/2022

→ NEXT MEETING					
Date:	8/25/2021	Time:	3:00 PM	Location:	ZOOM: 714 642 7303

Social Media Content Creator - Photography & Video

	Class	Description	Units
Level I	Photo 1 ABCD	Lab	1
	Photo 10	Basic Digital and Film Photography	3
	Photo 9 or ARTC 100	Digital Image Editing for Photographers	3
		Fundamentals of Graphic Design	
	JOUR 101	Beginning Newswriting	3
	Photo 11B	Digital Capture Workflow	3
	Photo 58	Photography & Social Media Marketing	3
		Subtotal	16
Level II	Photo 26	Video for Photographers	3
	Photo 60	NEW Advanced Photography & Social Media Marketing	3
	Photo 14	Commercial Lighting	3
	ARTC 272 or ANIM 172	Motion Graphics, Compositing and Visual Effects	3
		Motion Graphics, Compositing and Visual Effects	
		Subtotal	12
An additional 9 Units for Degree	R-TV 19A	Beginning Video Production	3
	RTV 01	Introduction to Electronic Media	3
	RTV 28	Introduction to Writing for Electronic Media	3
	RTV 17	Introduction to Podcasting	3
	Photo 50	Drone Basic Still and Motion Camera Operator	3
	Photo 24	Advanced Digital Image Editing for Photographers	3
	Photo 28	Photography Portfolio Development	3
	Photo 27	NEW Advanced Video Shooting & Editing	3
	R-TV 32	Social Media in Broadcasting	3
		Subtotal	9
		Total	37